



CITY OF SIMI VALLEY

CITY OF SIMI VALLEY

Transient Occupancy Tax (TOT) Return

Every person providing transient lodging for remuneration in the Incorporated City of Simi Valley must collect a tax of ten (10%) on the rent paid, unless that rent qualifies for exclusion or exemption. All allowable exclusions and exemptions must accompany this return form. This tax is due and payable to the City, on or before the last day of the month following the close of period. For failure to pay by the amount prior to the due date, the lodging provider is subject to paying a penalty on the tax due. The initial penalty is ten percent (10%) of the amount due; further delinquency is subject to an additional monthly penalty of ten percent (10% per month), maximum of 20%. The interest rate is one half of one percent (0.5%) per month or fraction thereof. *Change of ownership, suspension, or disposal of business must be reported to us immediately.*

FILE ONLINE AT: <https://simivalley.hdlgov.com> **ACCOUNT NO:** _____ **PIN:** _____

Lodging Establishment Name and Address _____ **Reporting Period (MM / YYYY)** _____
Number of Rooms Rented During the Period _____
Occupancy Rate % _____
Average Daily Rate \$ _____
This return is subject to audit: _____ **# of Rooms Occupied by Exempt Persons** _____

WORKSHEET FOR TOT AND ASSESSMENT	
1. Gross Rent Paid for Lodging	1. \$ _____
Allowable Exemptions for:	
2. Permanent Residents - Term (>30 days)**	2. \$ _____
3. Federal/State Occupancies	3. \$ _____
4. Total Exemptions (line 2 + 3) (Documentation must be attached)	4. \$ _____
5. NET TAXABLE RENTS (LINE 1 minus LINE 4)	5. \$ _____
TRANSIENT OCCUPANCY TAX AND HOTEL MARKETING	
6. 10.0% Tax collected for Transient Occupancy (Line 5 x 0.10)	6. \$ _____
7. 2.0% Assessment collected for Tourism Improvement (Line 5 x 0.02)	7. \$ _____
8. Transient Occupancy Penalty (Line 6 x 0.10, for each month past due, max 2 mos)	8. \$ _____
9. Transient Occupancy Interest (Line 6 x 0.005, for each month past due)	9. \$ _____
10. Tourism Improvement District Penalty (Line 7 x 0.10, for each month past due, max 2 mos)	10. \$ _____
11. Tourism Improvement District Interest (Line 7 x 0.005, for each month past due)	11. \$ _____
Total Amount Due (Add lines 6 - 11)	\$ _____

I declare under penalties prescribed that the information provided in this return is true and correct to the best of my knowledge.

Signature Date

Print Name Title

Please make check payable to: City of Simi Valley
Mail to: City of Simi Valley TOT Processing Center
8839 N. Cedar Ave #212 • Fresno, CA 93720
Need assistance? Email us at: Support@HdLgov.com
 Phone: (805) 654-0154

*** Term Exclusion: For stays of more than thirty (30) continuous days, or 30 consecutive days stay. In the absence of a prior written contract, the tax must be collected for the first 30 days.